



IAF – Directing committee

ANTI-DOPING DATA PROTECTION POLICY

INTRODUCTION

Our International Federation (hereinafter referred to as the "IAF" is committed to protecting the privacy and personal information of athletes and other individuals involved in anti-doping activities.

This Data Protection Policy (the "Policy") is issued by the IAF in accordance with the International Standard for the Protection of Privacy and Personal Information (ISPPPI) as set forth by the World Anti-Doping Agency (WADA). This Policy outlines the IAF's main obligations and commitments towards the protection of personal data relating to anti-doping activities, including the collection, processing, and disclosure of personal information in connection with anti-doping activities.

SCOPE

This Policy applies to all personal information that the IAF collects, processes, and discloses in connection with anti-doping activities. This includes personal information related to athletes, athlete support personnel, and other individuals who are subject to the IAF's Anti-Doping Rules and other applicable regulations.

This Policy applies to all IAF's employees, consultants, commission members, and other individuals who handle personal data related to anti-doping activities in the context of the IAF's anti-doping program.

PURPOSE

The purpose of this Policy is to ensure that the IAF complies with the International Standard for Personal Data Protection in Anti-Doping (ISPPPI) and all other applicable data protection laws and regulations, including General Data Protection Regulation (GDPR) and other relevant regulations. The IAF recognizes the importance of protecting personal data and is committed to ensuring that all personal data is collected, processed, and disclosed in accordance with the principles of data protection.

PRINCIPLES

The following principles guide the IAF's collection, processing, and disclosure of personal data in relation to anti-doping activities:

1. **Lawfulness, Fairness, and Transparency:** the IAF shall ensure that personal data is collected, processed, and disclosed in a lawful, fair, and transparent manner.
2. **Purpose Limitation:** personal data shall only be collected, processed, and disclosed for specific and legitimate purposes related to anti-doping activities authorized under the World Anti-Doping Code and International Standard, provided such processing activities do not conflict with applicable privacy and data protection laws.
3. **Necessity, Proportionality:** the IAF shall ensure that personal data is processed only where necessary and proportionate.
4. **Data Minimization:** the IAF shall collect, process, and disclose only the minimum amount of personal data necessary for the purposes of anti-doping activities.

5. Accuracy: the IAF shall take reasonable steps to ensure that personal data is accurate and up-to-date.
6. Storage Limitation: the IAF shall retain personal data for no longer than necessary for the purposes of anti-doping activities.
7. Integrity and Confidentiality: the IAF shall ensure that personal data is kept secure and confidential.
8. Accountability: the IAF shall take responsibility for ensuring compliance with this Policy and all applicable data protection laws and regulations.

COLLECTION AND PROCESSING OF PERSONAL DATA

The IAF shall only collect personal data for specific and legitimate purposes related to anti-doping activities. Personal data shall be collected directly from the individual concerned, or from authorized sources where so allowed. The IAF shall inform data subjects amongst other aspects of the purpose and legal basis for the processing of their personal data, the categories of personal data being processed, the recipients or categories of recipients of the personal data, and the data subject's rights under data protection law and the ISPPPI. The IAF must communicate the processing purposes and other information to data subjects in a clear and easily understandable manner, using plain language.

The IAF shall only process personal data for the purposes for which it was collected. The IAF shall ensure that personal data is accurate and up-to-date, and shall take reasonable steps to rectify any inaccuracies.

DISCLOSURE OF PERSONAL DATA

The IAF may disclose personal data for the purposes of anti-doping activities to WADA, National Anti-Doping Organizations (NADOs), Delegated Third Parties and service providers such as the International Testing Agency, other International Federations, Major Events Organizers, and other authorized third parties as further described in the ISPPPI. The IAF shall ensure that any such disclosures are made in accordance with applicable data protection laws and regulations, and that appropriate safeguards are in place to protect personal data.

The IAF shall ensure that any third-party recipients of personal data are bound by appropriate contractual or regulatory obligations to maintain the security and confidentiality of the data.

STORAGE AND RETENTION OF PERSONAL DATA

The IAF shall ensure that personal data is kept secure and confidential, and that appropriate technical and organizational measures are in place to prevent unauthorized access, use, or disclosure. In particular, the IAF will take appropriate measures to ensure that personal data is processed securely and confidentially, including:

- implementing technical and organisational measures to protect personal data against unauthorised or unlawful processing, accidental loss, destruction, or damage;
- limiting access to personal data to authorised personnel with a legitimate need-to-know;
- implementing procedures to ensure the confidentiality and integrity of personal data, including secure transmission and storage.
- Ensuring, as the case may be, that third-party processors and service providers comply and ISPPPI requirements.

Access to personal data in connection with anti-doping activities shall be limited to authorized individuals who require access to perform their duties and responsibilities within the scope of their employment or contractual obligations with the IAF. , such as but not limited to the IAF privacy and anti-doping officer(s).

Personal data shall be retained for no longer than necessary for the purposes of anti-doping activities, and shall be securely disposed of when no longer required. The IAF will retain personal data for no longer than necessary to fulfill the anti-doping purposes, in accordance with the ISPPPI.

RIGHTS OF DATA SUBJECT

Data subjects have the right to access, rectify, and erase their personal data, as well as the right to restrict or object to its processing and the right to data portability, subject to certain limitations under data protection law. The IAF will provide individuals with access to their personal information upon request and in accordance with the procedures outlined in the ISPPPI, and will take reasonable steps to correct or delete any inaccurate or incomplete information.

TRAINING AND EDUCATION

The IAF will provide training and education, within its financial means, to all the IAF employees and individuals involved in anti-doping activities on the IAF's data protection policies and procedures, as well as on the requirements of the ISPPPI.

POINT OF CONTACT FOR ISPPPI COMPLIANCE

In accordance with the ISPPPI, the IAF has appointed its WADA officer (wada@aikido-international.org) as the person responsible for the compliance with ISPPPI and other applicable privacy and data protection laws, as well as for the purpose of handling complaints and enabling the data subjects to exercise the data subject rights available under the ISPPPI and other applicable data protection laws.

PERSONAL DATA BREACHES

The IAF shall have a procedure in place for responding to personal data breaches, which shall include without limitation steps to identify and assess the risk to the affected individuals, take appropriate corrective action, minimize the impact of the breach and ensure that affected individuals are notified in a timely and appropriate manner, as required by applicable data protection laws, including the ISPPPI. The IAF shall also have a procedure in place for documenting and recording any such data breaches and provide regular updates to the relevant authorities. The IAF shall additionally ensure that the rights of data subjects are respected and that the data is processed in a lawful and secure manner.

COMPLIANCE AND MONITORING

The IAF will regularly, and in relation to any changes of the processing, review and monitor its data protection policies and procedures to ensure compliance with the ISPPPI and applicable laws and regulations. This includes an assessment of the processing of sensitive personal information and whereabouts information to determine the proportionality and risks associated with the processing and to assess any measures that could be taken to reduce the risks for athletes and other persons concerned. Any breaches of this Policy or the ISPPPI will be promptly investigated and appropriate corrective actions will be taken.

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